

Energy Chapter Liaison Role Description

The responsibilities of the **Energy Chapter Liaison** are defined based on the needs and goals of the SCTE Energy 2020 Program with the primary purpose of increasing chapter / member program involvement and adoption of related ANSI energy management standards to achieve overall energy industry goals. The **Energy Chapter Liaison** is a volunteer, non-board member role, and therefore is not elected nor serves as chapter officer or board member role. Each chapter can have *one or more* Energy Chapter Liaisons serving a term of one year. The **Energy Chapter Liaison** is required to be current SCTE member in good standing, and someone who is interested in and passionate about the achievement of the Energy 2020 Program goals and objectives.

The primary role of the **Energy Chapter Liaison** is to be the point of contact for sharing and distributing information about the SCTE Energy 2020 Program progress and developments with the chapter leadership and its membership. Additionally, **the Energy Chapter Liaison(s)** will represent their chapter membership needs and interests as it relates to the Energy 2020 Program planning and actions.

The following highlights expectations and responsibilities of the Energy 2020 Chapter Liaison role, and can also be found on CORE and the [SCTE Energy 2020 Resource and Promotional Toolkit](#).

Energy 2020 Chapter Liaison:

- Attends quarterly SCTE Chapter Energy 2020 Community Calls (All-Liaison Call)
- Optionally attends in-person SCTE Energy 2020 Plenary meetings as representative to chapter interests and needs
- Keeps current with SCTE Energy 2020 program progress and developments, and promotes standards adoption and goals locally
- Shares and distributes pertinent SCTE Energy 2020 program information for the chapter communications, website and social media
- Works with chapter leadership to identify and promote Energy 2020 goals, events and information sharing opportunities, e.g. chapter meeting topics, webinars, presentations, vendor days
- Monitors and reports chapter-specific Energy 2020 goals and objectives
- Serves as an advisor to the Energy 2020 Program by providing a chapter / member perspective for Energy 2020 program actions, activities or plans.
- Helps recruit chapter members to participate in SCTE Energy 2020 Program as Energy Chapter Liaison and/or Energy Management Sub Committee Working Groups (EMS)